

# EDD PARENT/STUDENT HANDBOOK

## EDD Student/Parent Handbook

*Whether or not students are planning on a professional dance career; goal setting, healthy discipline, working toward a goal, and learning to accept challenges and disappointments are lessons needed for life. In order to maintain our high level of training and discipline for our dancers, we are asking for everyone's cooperation. Even our youngest dancers benefit from a structured environment that is filled with dance and music and most of all, fun!*

### **1. Front lobby behavior**

Children are not permitted to run around the reception area and dressing rooms. This behavior is disturbing to the other parents as well as distracting for the teachers and students. Please do not allow your children to walk on chairs or benches or play in the bathroom or dressing room. We ask that your children have respect for other people's property and to behave here as you would like them to in your own home. *No food, drink, or snacks* are permitted in the studio rooms. Please clean up after your children – disposing of all food/drink. Particles of food, no matter how small, on the bottom of a dance shoe can cause a terrible accident. No gum chewing is permitted. We are a "water only" studio. Please be respectful of not blocking a walk way down in front of studio B & C – dancers need to be able to move freely in between class, have easy access to the restrooms and the employees to have access to the faculty room.

**SIBLINGS/FRIENDS ARE NOT ALLOWED TO PLAY AT ANY TIME OR GO INTO ANY OF THE STUDIOS – THEY ARE NOT OPEN PLAY ROOMS.**

- 2. Dress code - We know and appreciate the fact that dancewear is an investment.** All students are required to wear a studio dress code appropriate to each class they attend. Dancers ultimately work harder, are more focused, when dressed uniformly.

### **3. Classroom behavior**

Students are expected to be respectful and attentive in class. This means to their teacher and their fellow classmates. No hanging on barres or putting hands on mirrors at any time. Polite behavior and good manners should be displayed throughout the class and lobby. Foul language or actions are not permitted.

Students should not gossip or make their own groups and should work in unison as a class toward a common goal. Good attitude, good grooming, good attendance, and practice at home are expected from each student. **We reserve the right to refuse service to anyone at any time.**

### **4. Attendance**

Regular attendance is necessary to maintain steady progress in the class. Poor attendance will result in poor training. Makeup classes are given by appointment for excused absences only. Absences and tardiness can have a negative effect on the entire class. Please make sure to be on time; it is disrupting to a class when a student comes in after the lesson is in progress or needs to leave early.

## **5. Proper Communication Channels**

When a question or concern needs to be addressed we want to give you our undivided attention therefore going through the proper channels is the best solution.

All instructors have a box (located underneath the window of Studio A) if you need to speak with an instructor please do the following:

-leave your name, student name, class, and your phone number. Leave a brief description of the issue to be discussed and the instructor will be happy to call you or you can e-mail instructors at [elizabethsdancedm@gmail.com](mailto:elizabethsdancedm@gmail.com).

-If the matter is of a serious nature and you wish to have Ms. Liz present – a formal meeting will can be set up.

**PLEASE DO NOT** try to stop an instructor in between classes to discuss a question or concern you may have. It is important that the instructors be able to move freely about the studio with their focus on the class to be taught.

**If you are frequently late or absent, you will be dismissed from the class. Please make this a consideration when the time comes to join another activity.**